

Tri-County FISH Team Multi-Year Work Plan

	TASKS/ACTIVITIES	RESPONSIBILITY	TIMELINE/ DEADLINE	FUNDING SOURCE	NOTES/STATUS
1. BMP Development and Implementation					
Identify potential BMPs	Meet with staff members from city, county, and special district participants in all three counties to identify common activities that could affect fish habitat. Prepare a common activity assessment report to guide BMP selection process.	ENTRIX	June 2003	DFG 2002/2003 funding	
Development of BMPs for 1. Bank Stabilization, 2. Vegetation Management 3. In-channel construction and maintenance	Work with Public Works, Flood Control, and other similar departments within the public agencies of the Tri-County FISH Team to establish best management practices (BMPs) for activities that are common to these agencies.	ENTRIX	October 2003	DFG 2002/2003 funding	
Education Workshops for Public Agency Staff on how to implement BMPs	Coordinate training workshops for local agency staff to learn how to implement BMPs 1 - 3	TCFT Local Coordinator & ENTRIX	November 2004	DFG 2004/2005	
Development of BMPs (4 – 7)	Work with Public Works, Flood Control, and other similar departments within the public agencies of the Tri-County FISH Team to establish best management practices (BMPs) for activities that are common to these agencies as determined from the Assessment Report.	ENTRIX	May 2005	DFG 2004/2005	

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Education Workshops for Public Agency Staff on BMPs 4 - 7	Coordinate training workshops for local agency staff to learn how to implement BMPs 4 – 7.	TCFT Local Coordinator & ENTRIX	November 2005	CIAP??	
2. Habitat Protection and Restoration					
Report on Current Policies/Procedures to protect or restore fish habitat conducted by public agencies	<ol style="list-style-type: none"> 1. Develop a strategy to assess the policies and practices of Tri-County FISH Team participants with regard to maintenance and restoration of steelhead habitat 2. Review planning documents and maintenance plans for information 3. Prepare report and gaps analysis 4. Prepare Implementation Strategy for helping public agencies adopt previously unused practices as needed. 	ENTRIX	October 2003	DFG 2002/2003	

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Institute for Fisheries Resources barrier data	Work with the Institute for Fisheries Resources to incorporate known fish passage impediment/barrier data from the Tri-County area into their database and associated GIS system.	TCFT Partners	On-going	--	
Develop Region-wide Stream Crossing Inventory	Create and coordinate a Technical Review Committee to review, evaluate, and prioritize restoration projects from the region.	TCFT Partners	April 2005	DFG 2004/2005	
Develop Region-wide Habitat Restoration Project Inventory	Develop a GIS layer mapping current and completed restoration projects throughout the Tri-County area.	All Partners/Organized through Local TCFT Coordinator	May 2004	CIAP?	
3. Public Education					
Education Program Strategy	Work with local and regional resources (including DFG) to develop a Public Education and Outreach strategy for the Tri-County FISH Team. Each participating agency will complete the education program recommendations questionnaire to help TCFT staff determine gaps in existing education programs. These gaps will be the focus of the TCFT program.	All Partners/Organized through TCFT Local Coordinator	May 2004	CIAP?	
Earth Day	Prepare exhibits for public events like Earth Day, assist partners in conducting events/tours.	TCFT Local Coordinator	Display Prep – October 2003 Otherwise on-going	DFG 2002/2003	
TCFT Website	Establish a web page with appropriate information about the Tri-County FISH Team Information developed over the course of the year will be added to the web site.	TCFT Local Coordinator	Development in March 2003, maintenance on-going	DFG 2002/2003	

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Salmon and Steelhead Awareness Month	Prepare a resolution for public agencies proclaiming October as Salmon and Steelhead Awareness Month, coordinate events during Creek Week to raise public awareness of TCFT activities and fish issues.	TCFT Local Coordinator and All Partners	October 2003 and each October thereafter	DFG 2002/2003	
Media Outreach	Prepare public service announcements and press releases to highlight TCFT activities within the media.	TCFT Local Coordinator	On-going	DFG 2002/2003	
Creek Week Event	Develop and assist in coordination of week-long series of event to promote awareness of watershed and fish issues.	TCFT Local Coordinator	October 2003 and each October thereafter	DFG 2002/2003	
Displays	Develop and produce displays for public events for use by County/City staff or others.	TCFT Local Coordinator	October 2003	DFG 2002/2003	
4. Youth Education Program					
Classroom presentations	Develop classroom presentations to teach youth about fish issues. Promote these presentations to teachers, after school programs, day camps, etc.	TCFT Local Coordinator	April 2005	DFG 2004/2005	
5. TCFT Executive Committee and Public Meetings					
Executive Committee Meetings	Conduct four conference calls and 4 meetings of the Tri-County FISH Team Executive Committee to guide implementation of the work plan	TCFT Local Coordinator and Executive Committee	Calls in June, September, December, and March; Meetings in July, October, January, and April).	DFG 2002/2003	

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Public Meetings	<ol style="list-style-type: none"> 1. Conduct quarterly, public Tri-County FISH Team meetings to advise local groups on items of mutual interest (e.g. recovery planning process, grant proposal coordination, public education & outreach planning, maintenance of funding sources). The location of public meetings will be rotated within the geographic area of the Tri-County FISH Team. 2. Prepare agendas and other materials as needed, notice participants of meetings, assist in development of mission statement and goals, respond to requests for information. 	<p>TCFT Local Coordinator; Executive Committee; All Partners and the Public</p> <p>TCFT Local Coordinator</p>	Mtgs tentatively in July, October, January, and April	DFG 2002/2003	
Contact List	Maintain an email contact list and disseminate information as needed to the public stakeholders. <i>(as needed)</i>	TCFT Local Coordinator	On-going	DFG 2002/2003	
EC Elections	Annually, establish eligibility lists for each seat on the Executive Committee, prepare nomination forms, open nomination period, accept nominations, prepare and distribute voting ballots, accept votes, and announce winners.	TCFT Local Coordinator	January 2004 and each January thereafter.	CIAP?	
6. Funding Development					
Grant Workshops	Host two grant workshops in the tri-county area (concurrent with 2 Tri-County FISH Team quarterly meetings). One workshop will provide an opportunity for local project proponents to discuss their proposals with members of the DFG Citizen's Advisory Committee. The second workshop will provide (1) a forum for sharing the types of projects likely to be proposed for funding during the 2003 DFG cycle, (2) information and guidance on successful proposal writing, and (3) link proposal/project assistance resources with those in need.	TCFT Local Coordinator	October and April meetings, respectively	DFG 2002/2003	

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Work Plan Development for next funding cycle	Revise work plan for the upcoming year, each spring.	TCFT Local Coordinator	Spring 2003 and each Spring thereafter	DFG 2002/2003	
Identify appropriate grant funding sources for TCFT projects	Research and catalogue appropriate grant opportunities	TCFT Local Coordinator	On-going	DFG 2002/2003	
Develop and write grant proposals	Identify appropriate projects and develop grant proposals. Coordinate with all partners.	TCFT Local Coordinator	On-going	DFG 2002/2003	
Develop and maintain database of grant proposals and outcome	Create tracking system for grant proposals to document outcome and keep track of funding cycles.	TCFT Local Coordinator	On-going	DFG 2002/2003	
7. TCFT Administration/Member-ship Development					
TCFT Membership Drive	Develop and distribute an outreach handout to summarize the Tri-County FISH Team's mission, goals, objectives, participants, and group contact information	TCFT Local Coordinator	On-going	DFG 2002/2003	
Support RCD, NRCS and U.C. Cooperative Extension programs, Central Coast Vineyard Team	Coordinate education programs with these agencies; provide support as needed.	TCFT Local Coordinator	On-going	CIAP?	
7. Data Collection					
Watershed Group Directory	Compile a directory of watershed groups active in the tri-county area including who they are, what they do, and where they do it.	ENTRIX/TCFT Local Coordinator and All Partners	July/August 2003	DFG 2002/2003	

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Information Sharing with other Regional Groups	Meet with other fisheries-related <u>regional</u> groups to determine how we can work together to meet our individual goals and objectives, maximize use of available resources, and benefit from other's experiences (target especially: Southern California Wetland Recovery Program, Southern California Steelhead Coalition, FishNet 4C, 5 Northern Counties, For the Sake of the Salmon). Work to develop partnerships with these organizations.	TCFT Local Coordinator & ENTRIX	August-September 2003	DFG 2002/2003	
Scientific Information Gaps Assessment	Identify gaps in scientific information for southern populations of steelhead that affect the ability to manage this resource through discussions with Tri-County FISH Team participants, the TRC, resource agency staff, and others in the region.	ENTRIX	On-going, completed by April 2003	DFG 2002/2003	
Semi-Annual Reports	Develop a semi-annual report to demonstrate how the annual Work Plan has been implemented. The report will summarize the activities the Tri-County FISH Team undertook in the previous six months and provide a brief evaluation of the activities. Any products developed during that period will also be discussed and, where appropriate, provided in or as an attachment to the semi-annual report.	TCFT Local Coordinator & ENTRIX	April 2003	DFG 2002/2003	
Annual Reports	Develop an annual report to demonstrate how the annual Work Plan has been implemented. The annual report will summarize the activities the Tri-County FISH Team undertook in the previous year and provide a brief evaluation of the activities. Any products developed during the year will also be discussed and, where appropriate, provided in or as an attachment to the annual report.	TCFT Local Coordinator and ENTRIX	October 2003	DFG 2002/2003	

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8. Information Clearinghouse					
NMFS Recovery Planning Process	Host quarterly discussions with NMFS's recovery planning coordinator to educate local stakeholders about the process and how they can participate in it.	TCFT Local Coordinator	Concurrent with Tri-County FISH Team quarterly meetings	DFG 2002/2003	
Technical Assistance	Participate in a limited number of fishery restoration workshops, conferences, and/or training programs. Information from these efforts will be used to develop Tri-County FISH Team programs and/or disseminated the broader group as appropriate.	TCFT Local Coordinator	As appropriate opportunities arise	DFG 2002/2003	